

PEACE CORPS
Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

Date: 16 September 2021

Peace Corps/Zambia has a need for a **voltage stabilizer** for a property in Lusaka, Zambia **to be provided by a Contractor who is incorporated or otherwise organized under the laws of Zambia** that can also provide warranty services and follow-up servicing and repair.

Peace Corps is soliciting fixed-price quotations from the Zambian vendor community for the supplies and/or services detailed below.

Voltage Stabilizer:

Supply, installation and commissioning of 110KVA-130KVA voltage stabilizer at Peace Corps main office in Lusaka, Kabulonga.

If you are interested in submitting a quotation, please do so by sending your completed and signed Attachment 1—Vendor Quotation Form by email to:

Name: DMO

Email: ZM-Jobs@peacecorps.gov

Quotations are due no later than **16 hours (Zambia time) on 22 September 2021**. Late quotations will not be accepted.

Written questions about this Request for Quotation (RFQ) may be sent in the same fashion to the individual noted above in advance of the RFQ due date. No phone calls please.

Peace Corps will evaluate all quotations received by the deadline based on the minimum requirements and/or evaluation factor(s) shown below. Contingent on the availability of funds and continued need for the supplies and/or services, at the end of the evaluation process, Peace Corps intends to award a firm-fixed-price contract for the purchase of the required supplies and/or services to the selected vendor.

A. Statement of Work/Description of Requirements

Supply and installation of the below listed items at the Peace Corps Zambia office in Lusaka Zambia. All costs should be VAT exclusive as Peace Corps Zambia is VAT exempt.

Supplies or Equipment/Services

Supply, installation and commissioning of 110KVA- 130KVA voltage stabilizer (with no moving parts) at Peace Corps Zambia main office in Lusaka, Kabulonga.

Specifications detailed as below:

ITEM	DESCRIPTION	QUANTITY
1	<p>Supply, installation & commissioning of 110- 130 KVA Voltage stabilizer with approved cables & connectors for use with electrical supply and generator at input/output voltage of 230V (Preferred brand equal or equivalent to Sollatek).</p> <p><u>Other specifications:</u></p> <p>1. Operating altitude above 1250m</p>	1

	<p>2.Include input & output circuit breakers</p> <p>3. Motor starting- office has motor based air conditioners to constitute large portion of AVR load</p> <p>4 Harmonics: Generated by load (computers, UPS)</p> <p>5.Mechanical: Solid state based AVR with no moving parts</p> <p>**Peace Corps will be responsible for providing the slab and shelter as needed.</p>	
	Spare Part Kit	
	Installation & Commissioning Charges	
	Freight Charges (By Sea)	
	Freight Charges (By Air)	
	Local Handling Charges	

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.
The purchase will be VAT exempt.

Peace Corps will decide at the time of award on shipping option (sea vs air).

B. Place of Performance

Peace Corps Zambia Office Lusaka, Zambia

C. Contract Terms and Conditions

As an Agency of the United States Government, Peace Corps has an approved contract template that it intends to use for the award. Peace Corps reserves the right to deny making a contract award to a vendor should they refuse to sign the Peace Corps approved contract template.

D. Minimum Criteria:

A quotation will not be considered further if it does not meet the specifications as outlined in section A or if it's from a supplier that is not registered in Zambia.

Applicants must also provide:

- Valid Company registration certificate proving that the Contractor be incorporated or otherwise organized under the laws of Zambia
- Proposed schedule and completion date (earlier date preferred)
- Payment terms
- Information on after installation servicing and repair
- Three professional references in which similar work was completed inclusive of contact information.

E. Evaluation Factors:

Quotations that meet the minimum criteria listed above may be further evaluated based on the following factors:

- Proposed schedule and timing of completion – earlier date preferred
- Past performance
- Payment terms (payment upon completion preferred)

- Warranty Terms & Servicing/Repair Capability
- Price

Award may be made with or without negotiations between the Peace Corps and the selected vendor. Award may be made to a vendor that provided the lowest priced technically acceptable quotation, or to a vendor other than the one that provided the lowest priced quotation, should that vendor be determined to have provided the best value quotation to the Peace Corps taking technical and cost factors into account.

All vendors that submit quotations in response to this RFQ will be notified of the results.

[End of RFQ]

ATTACHMENT 1 – VENDOR QUOTATION FORM

Vendor:

Authorized Representative:

Name:

Position/Title:

Phone Number:

E-mail Address:

Quoted Prices (Inclusive of Administrative and/or Overhead Costs & VAT Exempt):

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	<p>Supply, installation & commissioning of 110- 130 KVA Voltage stabilizer with approved cables & connectors for use with electrical supply and generator at input/output voltage of 230V Preferred brand equal or equivalent to Sollatek).</p> <p><u>Other specifications:</u></p> <p>1. Operating altitude above 1250m</p> <p>2. Include input & output circuit breakers</p> <p>3. Motor starting- office has motor based air conditioners to constitute large portion of AVR load</p> <p>4 Harmonics: Generated by load (computers, UPS)</p> <p>5. Mechanical: Solid state based AVR with no moving parts</p> <p>**Peace Corps will be responsible for providing the slab and shelter as needed.</p>	1		
	Spare Park Kit			
	Installation & Commissioning Charges			
	Freight Charges (By Sea)			
	Freight Charges (By Air)			
	Local Handling Charges			
	TOTAL			

*Peace Corps will decide at the time of award on shipping option (sea vs air).

Items/Services Included in Total Quoted Price Above but Not Indicated in Chart:

Quoted Work or Delivery Schedule (If Any):

Quoted Payment Terms:

Quoted Warranty Terms (If Any):

Quoted Additional Terms and/or Conditions:

Other RFQ Requirements (as detailed in Sections D and E):

- Company Registration Documents
- Schedule of Works & Date of Completion:
- Payment Terms:
- Information on after installation servicing and repair
- Three Professional References:

SUPPLIER AUTHORIZED REPRESENTATIVE

Signature: _____

Date: _____